INSTRUCTIONS FOR AUTHORS

The *Gender Studies* journal publishes original manuscripts only, which have not been previously published and are not under review by other journals. No fees are charged to the authors. Prior to publication, all manuscripts will undergo double blind peer-review, followed by editorial review.

*Gender Studies* has its own paper format, while for references and in-text citation it employs the latest edition of the *Publication Manual of the American Psychological Association – APA Style* (https://apastyle.apa.org/). Please use the set of guidelines below (updated January 2022) to prepare your manuscript for submission.

Please prepare and submit **two manuscripts** (MS Word Document), one completely anonymized (to be sent to peer-review) and one containing all your details, as specified below. Please title your manuscripts as follows:

- GenderStudies_current year_first words of article title_anonymized
- GenderStudies_current year_first words of article title_author’s surname

**Example:**

- GenderStudies_2023_Romanian Migration_anonymized
- GenderStudies_2023_Romanian Migration_Mădroane

The two manuscripts should be emailed to genderst.journal@gmail.com

Please observe the following instructions:

**Submission period for the current issue:** 1 February - 15 July

**Paper format:**

**Article** length: 5000-8000 words, including references
**Review** length: 1500-2000 words
Document type: MS Word Document
Font: Times New Roman (12 pt)
Margins:
  - Left and right margins 2.5 cm
  - Top and bottom margins 2.5 cm
Line spacing: 1.5
Alignment: justified

Headings, subheadings and the first line of each paragraph: indented by 1.27 cm/0.5 inch (the Word default setting)

Title: bold capitals, centred
Author’s name: under title (leave one blank space between title and author’s name), bold capitals, centred
Affiliation: under author’s name, regular, centred
Email: under author’s name, regular, centred
Abstract (100-150 words), separated by one blank space from the author’s email; the abstract should be block indented by 1.27 cm (left block indentation) and italicized.
Keywords (arranged in the order of relevance, not alphabetically), under abstract, in italics

The article should be divided into:

- Introduction
- Body of the paper (possibly subdivided – each section should be titled accordingly)
- Conclusions

The section and subsection headings should be numbered and indented by 1.27 cm. Use bold letters for each section and subsection heading. Use a capital letter only at the beginning of the first word in the (sub)heading and at the beginning of words that have to be spelled with capital letters in English.

Examples of numbered headings:

1. Introduction
2. Romanian women’s emigration to Italy

The non-anonymized manuscript may include an Acknowledgements section below the Conclusions section (leave one blank space between them). The non-anonymized manuscript should include a 100-150 word biographical note at the very end (for all authors).

Example:

Jane SMITH, PhD, is … . Each author should write a short biographical paragraph in English (100-150 words, font TNR 12pt, single spaced). Suggested content: affiliation, position, research interests, courses you teach, published books, etc.

Any tables, pictures and charts used in the manuscript should be numbered and titled (with captions); their sources should be specified. They should be inserted as images that can be moved in the text (jpg or png, minimum 300 dpi).

Please note that authors are solely responsible for obtaining written permission to use tables, pictures and charts, as well as quotes from other sources, if fair use regulations do not apply.

In-text citation:
As specified in the Editorial policies and Ethics section, the Gender Studies journal is committed to avoiding plagiarism. All the sources of your work, whether quoted directly or paraphrased, should be acknowledged.

For direct quotations, please use double inverted commas, followed by the author’s/ authors’ name(s), the year of publication and the page(s).
Examples:

A transnational approach has the capacity to cast light on “contradictory data on the political attitudes or actions of immigrants” (Levitt & Glick Schiller, 2004, p. 1015).

or

According to Levitt and Glick Schiller (2004), a transnational approach has the capacity to cast light on “contradictory data on the political attitudes or actions of immigrants” (p. 1015).

Direct quotations that are longer than three lines should be separated from the text, as free-standing blocks, indented by 1.27 cm (left block indentation) and written in font TNR 10pt. The inverted commas should be omitted.

If you quote a study authored by more than two authors, please use the first author’s name followed by et al. (Boccagni et al., 2015, p. 2). If you quote an idea that extends over several pages, use pp. (Boccagni et al., 2015, pp. 3-5).

If you quote several authors, please arrange them in alphabetical, not chronological order, and separate them by using semicolons (Boccagni et al., 2015; Levitt & Glick Schiller, 2004).

For paraphrases, the author’s/authors’ name(s) and year(s) should be provided in brackets and, depending on the situation, also the page(s).

References

All references used in the paper should be given in an alphabetical list at the end of the paper under the heading References (indented by 1.27 cm) (font TNR 10pt, no numbering), justified. The second line of the reference should be indented by 1.27 cm (special, hanging). APA style should be used throughout.

Examples:

Book:


Chapter in edited volume:
N.B. If available, the DOI should be given for books and book chapters, at the end, after the publisher. It should not be followed by a full stop https://doi.org/xxxx
URLs should be given for ebooks.

Journal article:

Article from an online newspaper:

Authors are solely responsible for the accuracy of their references.

IMPORTANT!
1. *Italics* should be used for emphasis, important keywords, book titles, etc.
2. **Bold** should only be used for the title and section (sub)headings.
3. Manuscripts containing texts in languages other than English should be typed with the corresponding diacritic signs.
4. Please only insert explanatory footnotes (not bibliographical), **if absolutely necessary**.
5. Please do **not** insert page numbers.
6. Whether you opt for British or American English spelling, please be consistent throughout the manuscript.

Manuscripts which do not observe the instructions in the present style sheet will not be taken into consideration for publication.