INSTRUCTIONS TO AUTHORS

- Manuscripts should be submitted to the editor between **1 January and 31 August** each year.
- Manuscripts must be in English.
- They will be emailed to rjes.journal@gmail.com
- **Submission of a paper implies that it has not been published previously, that it is not under consideration for publication elsewhere**.
- Authors will be asked to assume full responsibility for the content of their contributions and accuracy of references.
- The journal will accept full-length original research papers **between 5,000 and 7,000 words.**
- All manuscripts are peer-reviewed by independent reviewers.
- Papers may be accepted, considered acceptable with revisions, or rejected.
- Manuscripts may be sent back to the authors for revision if necessary.
- Revised manuscript submissions should be made as soon as possible after the receipt of the reviewers' reports.
- Proposals will not be returned. All rejected proposals will be discarded after being processed.
- The journal does not have article processing charges (APCs) nor article submission charges.

All submitted papers should observe the indications below.

STYLE SHEET
Please observe the following instructions:

Length: 5,000 -7,000 words
Font: Times New Roman (12 pt)
Margins: 2.5 cm
    Line spacing: 1.5
Alignment: justified
Please, do not insert page numbers
Paragraphs: indent all paragraph beginnings 1.25 cm
Title: bold capitals, centred;
One space
Author's name: under title, bold capitals, centred
Affiliation: under author's name, regular, centred
One space
Abstract (50 - 100 words), font 10, italics, indent 1.25 cm.
Key words (4 – 6) font 10, italics, ordered alphabetically
One space
Text
The paper should be divided into:
- Introduction
- Body of the paper (possibly subdivided)
- Conclusion

References:
All references used in the paper should be given in an alphabetical list of authors' names at the end of the paper under the heading **References** (aligned left) (font TNR 10, no numbering).
The second line of the reference should be indented by 1.25 cm (special, hanging).

Each reference should use the elements and punctuation given in the following examples for the different types of published work you may have cited.

Notes on the author (approximately 100 words): at the end of the paper

Reference to a book:
Elements to cite: Author's Surname, Name. Year of publication. *Title.* Name of editor (if any). Name of translator, writer providing an introduction or preface, name of series. Edition (if not the first). Number of volumes (if more than one). Place of publication: Publisher.

Examples
Ladenfoged, Peter. 1982. *A Course in Phonetics.* New York: Harcourt, Brace and Jovanovich.
Croft, William and D. Alan Cruse. 2004. *Cognitive Linguistics.* Cambridge: Cambridge
      University Press.

Reference to a contribution in a book / an anthology or compilation:
Elements to cite: Contributing author's Surname, Name. Year of publication. Title of contribution in inverted commas. (Date when article first appeared, if relevant). *Title of book.* Ed. or Eds. if relevant. Name Surname of author or editor of publication. Place of publication: Publisher, page number(s) of contribution.

Examples
Halliday, Michael A.K. 1991. "Corpus studies and probabilistic grammar" in *English Corpus
      Linguistics.* Karin Aijmer and Bengt Altenberg (Eds.). London: Longman, pp. 30–43.
Foucault, Michel. 1977. "What is an Author?" *Language, Counter-Memory, Practice.* Trans.
      Donald F. Bouchard and Sherry Simon. Ed. Donald F. Bouchard. Ithaca, New York:
      Cornell University Press, pp. 124-127.

Reference to an article in a journal:
Elements to cite: Author's Surname, Name. Year. Title of article in inverted commas. *Title of journal* Volume number (issue):page numbers of contribution, doi (if applicable).

Example
Busa, Roberto. 1980. "The Annals of Humanities Computing: The Index Thomisticus".
      Computers and the Humanities 14:83-90.
Cinpoeş, Nicoleta. 2016. "Handling Ophelia: A Story in Four Unscripted Scenes". *New Theatre
      Quarterly* 32(4):307–317, https://doi.org/10.1017/S0266464X16000397.

Reference to individual work / document from Internet Site:
Elements to cite: Author (if known). Date of electronic publication, last update, or date of posting. "Title of Page or Document." Title of the Site or Larger Work. (if applicable). Name of any Associated Institution. < http://address/filename> [Date of access].

Example
Daniel, Richard T. 1995. "The History of Western Music". *Britannica Online: Macropedia*,
      online: http://www.eb.com:180/cgibin/g:DocF=macro/5004/45/html [1995, June 14].

In-Text Citation:
   1. References in the text should use the following format:
      (Cook 1989:35-36)
      "… as Cook (1989:35-36) states…"

2. The initial year of publication of a book should be mentioned in a parenthesis, following the publication year of the book actually used.
   Example:
   Taylor, John R. 2003. *Cognitive Linguistics*. Oxford: Oxford University Press.

AUTHORS ARE SOLELY RESPONSIBLE FOR THE ACCURACY OF THEIR REFERENCES.

IMPORTANT!

1. Full points are not used after headings, sub-headings or figure and table captions.
2. *Italics* should be used for book/journal/newspaper titles. They can also be used to add emphasis in running text (rather than bold type) for important key words, but, with the aim of producing a 'reader-friendly' text, please keep this to a minimum.
3. **Bold Type** should be restricted to title, subtitles, and headings (to be aligned left) and table headings. Please do not use for highlighting words within the text. Please use italics for this purpose
4. Quotation marks: double quotation marks should be used throughout, with single quotation marks for quotes appearing within quotes; revert to double quotation marks for a third level of quoted material. The closing quotation mark should precede any punctuation.
5. Spacing: full stops, commas, colons and semi-colons should be followed by one character space only.
6. Spelling should be standardised British English, rather than American forms.
7. Papers should be typed with the corresponding diacritic signs.
8. Quotations longer than three lines should be indented left 1 tab (1.25 cm) and written in font TNR 10. They should be separated from the text (one 1.5 space above and one 1.5 space below). Inverted commas should not be used.
9. Examples should be indented left 1 tab (1.25 cm) and written in font TNR 10. They should be separated from the text (one 1.5 space above and one 1.5 space below). Inverted commas should NOT be used.
10. Please **DO NOT** insert footnotes or endnotes.
11. Tables and charts should be inserted **AS OBJECTS** which can be moved with the text.
12. **PAPERS WHICH DO NOT OBSERVE THE INSTRUCTIONS IN THE PRESENT STYLE SHEET WILL NOT BE TAKEN INTO CONSIDERATION FOR PUBLICATION**.

Prior to publication, papers will be refereed by peer-reviewers and an editorial committee.